



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

March 14, 2018

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chairperson Fryer called the meeting to order at 6:30pm.

ROLL CALL

Commissioners present: Fryer, Covino, Bologoff, Needham, Jimenez and Boggs

Commissioner Marmion absent

Staff present: Recreation Manager Leek and Recording Secretary Vaccaro

ADOPTION OF AGENDA

Commission Chair Fryer asked that New Business be moved ahead of Old Business.

Commissioner Bologoff moved, seconded by Commissioner Needham, to approve the March 14, 2018 Agenda. The motion carried 6-0.

APPROVAL OF MINUTES

February 11, 2018

Commission Chair Fryer asked that a typo referring to Recreation Manager Leek's last name be corrected. Commissioner Bologoff moved, seconded by Commissioner Jimenez, to approve the February 11, 2018 Minutes, with the correction. The motion carried 6-0.

CITIZEN COMMUNICATIONS

None

NEW BUSINESS

A. Introduction of New Senior Recreation Leader Sara Nahass

Recreation Manager Leek introduced and gave background information on the new Senior Recreation Leader, Sara Nahass.

OLD BUSINESS

A. Budget Review and Recommendations

Recreation Manager Leek, at the request of the Commission, provided a comparison layout of the expenses of the annual budget against the annual revenues, as well as cost recovery percentages. She started with the fiscal year 2016/2017, thereby giving a clearer picture of an entire fiscal year budget. It also showed the current year budget as year-to-date. Commissioner Jimenez suggested following the consumer price index for fee increases. Commissioner Covino proposed a 3% fee increase across the board. Commissioner Bologoff proposed raising the daily aquatic fee. Commission Chair Fryer asked if staff could give a sense of what fees would look like with a 3% increase, and bring that back to the next meeting in April. Recreation Manager Leek will bring back a history of the smaller fee increases of several years.

REPORTS

Chairperson

Commission Chair Fryer attended the Open Space and Ecology Committee meeting in February and discussed possible replacement of the community signboards, the connectivity of Crocker Trail and concerns about the dog training facility located off the Crocker Trail. The OSEC Committee suggested forming a joint committee with the Parks and Recreation Commission, specifically for the purpose of coordinating things to do with the Crocker Trail.

Subcommittees

Subcommittee Meetings – reports

Habitat Restoration Day

Commissioner Bologoff said that dates were chosen for Earth Day, April 21st at the Monarch Ridge, The Crocker Trail on July 14th and Lagoon Clean Up, September 15th. The start time was changed to 9:30am.

Concerts in the Park

Commissioner Jimenez said that all bands have been chosen. Food trucks are still an option for each concert.

Setting Subcommittee Meetings

The Commission discussed which Subcommittees should meet prior to the next meeting.

Commissioners

None

Staff

Programs Report

Staff discussed current and upcoming programs.

COMMISSION MATTERS

Written Communications

None

Commission Calendar

The Commission discussed items for the next Commission meeting.

ADJOURNMENT

Commission Chairperson Fryer moved that the meeting be adjourned at 7:24pm.